



25230 TWP Rd 542
Sturgeon County, AB T8T 1L8

info@stalbertcreativepreschool.com
www.stalbertcreativepreschool.com

2022/2023 Registration Form

Child's Name:			
Date of Birth:		Gender:	

Class Preference

Please indicate your first and second choice.

*The prices below reflect a \$75 per month government subsidy paid directly to the school:

Class	Day & Time	Cost	Preference
Rainbow (ages 3-4) <i>Recommended for new students</i>	Tuesday/Thursday 9:15 – 11:30 a.m.	\$70/month	
Sunshine (ages 3-5)	Monday/Wednesday/ Friday 9:15 – 11:30 a.m.	\$110/month	
Pre-Kinder Enrichment Program (ages 4-5)* <i>*Child must be attending kindergarten following year</i>	Monday through Thursday (4 days per week) 12:30 – 2:45 p.m.	\$175/month	

Contact Information

Parent/Guardian #1:

Name:			
Email:			
Address:			
City:		Postal:	
Phone # (Day):		Cell #:	

Parent/Guardian #2:

Name:			
Email:			
Address:			
City:		Postal:	
Phone # (Day):		Cell #:	

Emergency Contact: (cannot be parents/guardians listed above and must be local)

Name:			
Email:			
Address:			
City:		Postal:	
Phone # (Day):		Cell #:	

Preschool Pickups

In addition to the parents/guardians listed above, please list any individuals who will regularly pick up your child from school.

Name	Phone # (Day)	Relationship to Child

Health Information

Are your child’s immunizations up to date? No Yes

Is your child fully toilet trained? No (must be toilet trained by start of class) Yes

Does your child have allergies/chronic health conditions? (e.g. seizures, asthma etc.)

No Yes (if yes, please provide details)

Is your child on any medications and, if so, will they need medication kept at school?

No Yes (if yes, please provide details)

Does your child have any hearing, eyesight, or speech impairment?

No Yes (if yes, please provide details)

What areas of growth/skill development would you like to see in your child this year?

Please provide further information that you feel would be of assistance in helping us understand your child: (i.e. fears, jealousies, aggressiveness, shyness, nervous habits)

Additional Information

Has your child previously attended a preschool program?

No Yes (if yes, please provide name of preschool) _____

Would you like to be notified about available volunteer positions?

No Yes

Preschool Fees

Preschool fees are comprised of the following:

1. \$100 non-refundable registration fee;
2. \$100 program fee – used to cover the cost of programming, including field trips and special activities. The program fee is refundable if you withdraw your child prior to August 1;
3. Monthly Tuition fee (September-June) *The prices below reflect a \$75 per month government subsidy paid directly to the school:
 - i. \$70/month – Rainbow;
 - ii. \$110/month – Sunshine; or
 - iii. \$175/month – Pre-Kinder Enrichment;
4. Fundraising fee (there are three fundraisers per year):
 - i. Option 1: Participation – No cost to the student;
 - ii. Option 2: Flexible participation – You can participate in as many, or as few, fundraisers as you want. For each fundraiser you do not participate in you will be charged \$70;
 - iii. Option 3: Complete opt out – Pay \$250 at registration and be exempt for all fundraisers for the year.

Monthly tuition is paid by Pre-Authorized Debit through an online service called Plooto. It will be charged to your account on or about the 1st of each month. We do not accept cash, cheque, or e-transfers.

WITHDRAWING YOUR CHILD: To withdraw prior to the start of the school year, you must give notice to info@stalbertcreativepreschool.com by no later than August 16 or you will be charged September tuition. Once classes have begun, one month's notice is required to withdraw. You will be charged for any tuition fees due within the one-month notice period.

Authorization: (please read and initial)

I agree to pay the fees outlined above and understand that tuition will be paid through Plooto. I will take the necessary steps to follow the set up procedure;

I have read and understand the withdrawal policy outlined above;

I have read and agree to be bound by the policies set out in the Parent Handbook available on the St. Albert Creative Preschool website and understand that such policies may change from time to time;

I hereby authorize St. Albert Creative Preschool to take my child outdoors, staying within a two-block radius of the preschool classroom;

I hereby authorize St. Albert Creative Preschool to obtain emergency treatment for my child if deemed necessary and agree to reimburse the school for any costs incurred in providing such service;

I hereby authorize the use of my child's portrait, picture, photograph, or artwork as part of their participation at St. Albert Creative Preschool, whether online, in print or by any other means. I also understand that my child's artwork may be photographed or used in promotional.

Authorization: (continued)

- I am opting for the following fundraising option (please select one option):
By checking each box, I hereby indicate my acknowledgment and agreement
 - Option 1 – participate (**no cost**)
 - Option 2 – Flexible participation (**no cost due at the time of registration.**
\$65 will be charged during the year for each fundraiser you opt out of)
 - Option 3 – Complete opt out (**\$250 cost**)

Print Name: _____ Date: _____

Instructions:

In order to secure your child's spot please follow the instructions:

1. Send a completed registration form to info@stalbertcreativepreschool.com and **wait for confirmation that your child has received a spot;**
2. Our registrar will contact you to confirm your child has received a spot. You will then have 24 hours to e-transfer the following fees to finance@stalbertcreativepreschool.com:
 - \$200 – Due for all students (registration & program fee);
 - \$250 – Due for any student selecting option 3 for fundraising. If you have chosen option 1 or 2, you do not owe this additional amount.

Failure to send your fees in 24 hours may result in the loss of your child's spot. **Please include your child's full name and the class they are registered for in the message section of the e-transfer.**