



**2021/2022
Parent Handbook**

Covid Protocols

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The following covid protocols form part of the parent handbook and are mandatory policies for all families and students attending St. Albert Creative Preschool. These policies are subject to change at the sole discretion of the Board of Directors.

We ask for your patience and understanding as our volunteer board does its best to navigate another school year while trying to address the challenges of covid. Please be mindful that our teachers are responsible for teaching all three classes. Should they become sick or be required to isolate for any reason, this has implications for the school as a whole.

We also ask parents to be mindful that our preschool does not fall under the larger K-12 school umbrella. We are a private entity and **our covid protocols may be different from those of your older children attending school**.

Drop off/Pick up

Parents will say goodbye to their child at the main doors to the church upstairs. Parents will not be permitted in the building. Teachers will assist students with taking off shoes, sanitizing their hands, and walking downstairs to the classroom. Doors to the church will be locked approximately 5 minutes after the start of class. If you are late, please contact the teachers via Remind.

Teachers will bring the students upstairs after class and assist them with coats, shoes, and sanitizing their hands. Parents should line up along the sidewalk and wait for their child to be called out of the building.

We ask that all parents remain distanced during pick up and drop off and strongly recommend wearing masks.

Parking

For pick up and drop off please park in the church parking lot. We ask that parents do not pull up to the front door as it can make pick up and drop off unsafe. Please also be mindful to only park in the designated parking lot stalls, including during winter months. The church does not permit parking on the grass area next to the parking lot.

Daily Health Checklist

Prior to the first day of class, you will receive a notification on Remind with a link to the daily health checklist. You **MUST** complete the form through the app prior to the start of every class. Students who have not completed a health check form will not

be permitted to enter the building. If a grandparent, relative, or other caregiver is dropping your child at school, please ensure that the form is completed before they drop your child off for class. Hardcopies of the form will not be provided or accepted.

Sick Policy

If your child has any flu, cold, or covid symptoms including, but not limited to, a fever, cough, sore throat, runny nose/congestion, nausea, vomiting, or diarrhea, they are not permitted to attend class until 24 hours AFTER the symptoms have resolved (not 24 hours from the time they first appeared). Please do not give your child medication and send them to school. If your child has a chronic condition or allergies, please contact the preschool in advance to discuss next steps.

We would also ask that you consider keeping your child home if any person in the home is currently experiencing any cold, flu, or covid-like symptoms.

Travel Policy

At this time, we will not be permitting students to attend class immediately following a trip outside of Canada. Should your child travel outside of Canada, they can return to the classroom 14 days after their return.

Covid Close Contact

Should any person living in your household test positive for covid or be in close contact with someone who recently tested positive for covid, please notify the school immediately. We define a covid close contact to be someone who: (i) lives with someone who has recently tested positive for covid; (ii) has spent 15 or more minutes with someone who has recently tested positive for covid; or, (iii) a sibling in daycare or school who has been identified as having been exposed to someone who recently tested positive for covid. In such cases, the preschool student is not permitted to attend school until 14 days after the covid close contact or covid positive individual was identified as such.

Masks

Students are not required to wear a mask. Should you wish for your child to mask, please ensure they are able to remove their own mask at snack and put it back on afterwards. Teachers are not able to assist with mask wearing.

At this time, our teachers will be masked during classes. This is an extra precaution we are choosing to take. Both of our teachers are fully vaccinated.

Snack

Please ensure your child is able to open their nut-free snack and water on their own. Pre-packaged snacks such as granola bars or fruit snacks should be transferred into a bag or container that your child can open without assistance.

Parent Volunteers

At this time, we are not permitting parent volunteers in the classroom. This applies to both special helper days and in-class field trips.

Cleaning

We will continue to follow our 2020/2021 cleaning protocol. Each class will have their own set of toys. All toys will be cleaned after each class. Between classes, teachers will clean all surface areas with a bleach solution as recommended by AHS. The room will be fogged at the end of each day. The fogging machine uses an all-natural, organic, non-toxic and non-irritant cleaning solution to safely sanitize and disinfect. It kills 99.9999% of all viruses and bacteria in a single application and is Health Canada certified.

Refunds

There will be no refund issued in the event your child is required to isolate, is symptomatic, or otherwise unwell and unable to attend school, either as a result of AHS restrictions or our preschool's covid policies. All other situations will be reviewed by the board on a case-by-case basis.